



MISSISSIPPI STATE UNIVERSITY™ EXTENSION

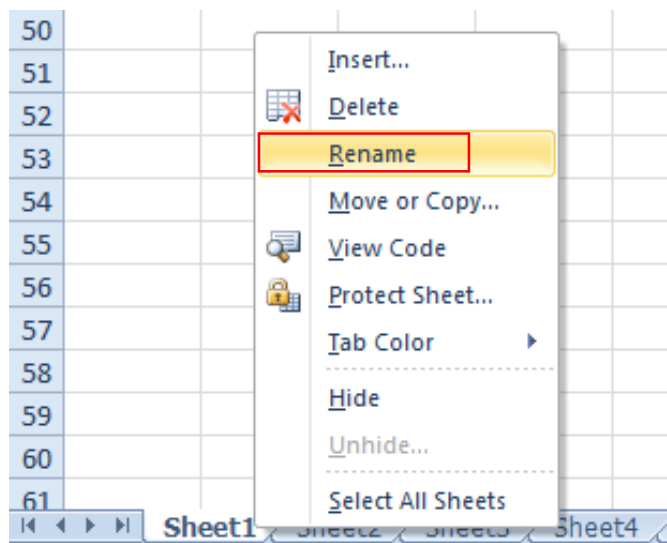
Center for Technology Outreach

How to Rename an Excel Worksheet

Step 1: Open an Excel workbook



Step 2: Right-Click on Sheet 1, select Rename



Step 3: Type in the name for the worksheet

